



WE SPECIALISE IN PUBLISHING LIMITED EDITION BOOKS FOR DISCERNING CLIENTS

*a book is a  
time-proof way  
to be known  
and remembered*



PLANNING • INTERVIEWS • TRANSCRIPTS • WRITING • EDITING •  
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At the **Memoirs Foundation**, we provide expert writing, editing and publishing for authors as well as non-writers who need professional assistance and related services. We specialise in self-publishing stories that are unique, and focus intense attention on each project to reflect its subject accurately.

#### **Support for Writers or Narrators**

Our capability in publishing personal histories for clients in limited editions means that you will get the expert advice and support from our experienced personal historians.

Our books are built on your original manuscript or developed from first person interviews with you and/or involved colleagues. Interviews are transcribed and then re-written in flowing narrative form. Many of our clients also include selected photographs, charts, maps, old documents and supplementary materials. Our job is to help you build bridges between the past, present and future.

Whether you want us to handle your manuscript or write your organisation's book in the words of its narrators, our commitment is to work with you to meet your needs.

If you are proposing a new edition of an existing publication, we would be happy to work with you to identify existing strengths and possible weaknesses, and advise how you can build on its strengths and address the weaknesses.

#### **A Full Range of Services**

Beside interviewing clients and writing the stories in their own words (as-told-to), we provide a full range of pre-press and production services, including manuscript editing, proofreading, fact checking, book indexing, book custom design, page formatting, high quality printing, cover binding, in short runs and limited editions. In addition, we handle copyrights and National Library of Australia Cataloguing in Publication Data and ISBN numbering.

*Whether your organisation is big, medium or small, its story may start with the account of its humble beginnings, but there is nothing as inspirational and motivational as the story of growth through its struggles and rewarding achievements. Your organisation's story in book form is a powerful tool in:*

- Development of existing and new staff
- Maintaining loyalty of important customers
- Ongoing management education
- Cementing positive media relations
- Nurturing shareholders' loyalty, and
- Paying tribute to the organisation's builders

*So let the Memoirs Foundation help you make history; call us on (03) 9888 9588 for an obligation-free preliminary discussion.*

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